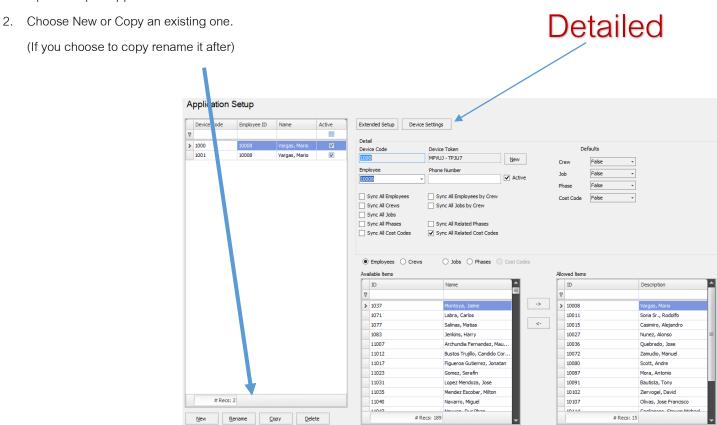
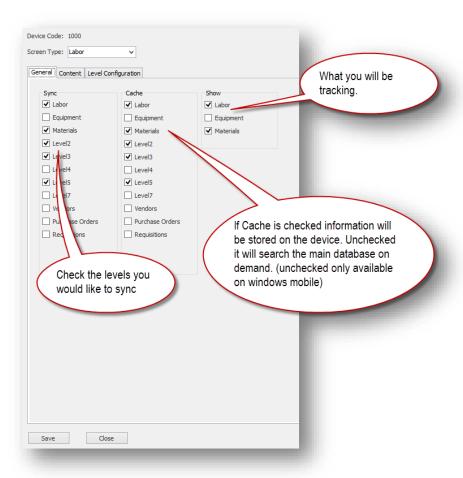


## **Configuring an Application**

1. Open Setup > Application

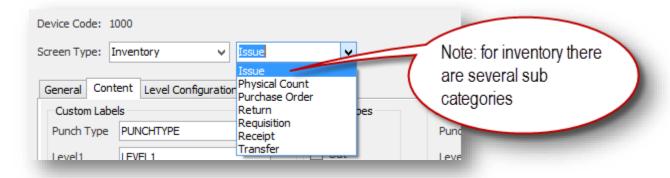


## 5. Using the General Tab

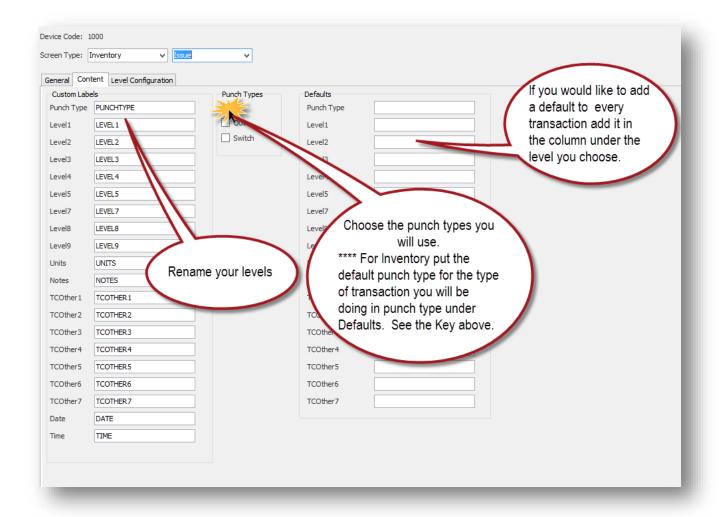


## 6. How to use the Content Tab

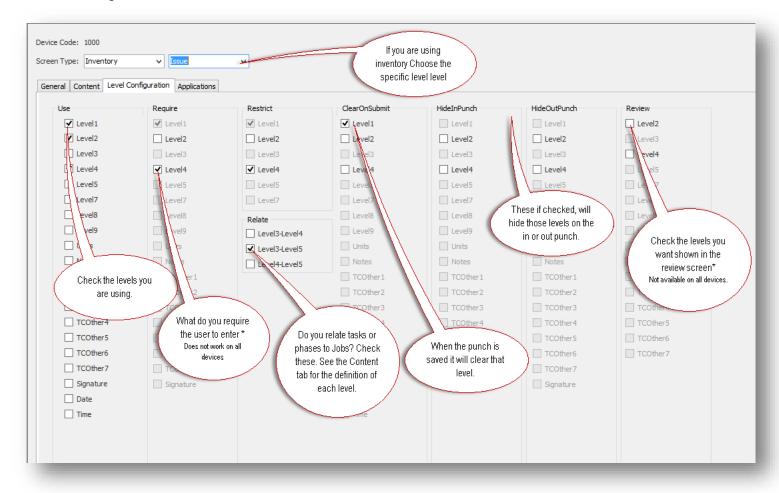




Level	Definition – Datamaxx Default
Level1	Employee
Level2	Department
Level3	Job
Level4	Phase/Extra
Level5	Cost Code
All other levels are custom names	
Default Punch Types for Inventory	PunchType
Issue to Job	0
Return	I
Purchase Order	PO
Transfer	Т
Physical Count	PC
Requisitions	I

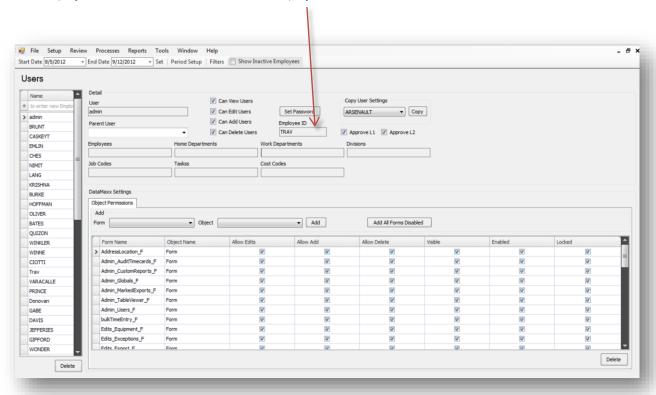


## 7. Level Configuration



- 8. If you are using an application that user security on it you will have to create that user a Log in in Datamaxx V7
  - a. From the datamaxx menu Choose Tools > Security > Users
  - b. Add a user name in the line below Name in the Users Column on the Left
  - c. Click add all forms disabled if they will not be logging into Datamaxx V7
  - d. Set a password

e. In the Employee ID column add there datamaxx Employee ID



8. Each application requires an IP address or URL to the Web Services Software. This can be obtained from your datamaxx Tech Support representative (<a href="mailto:support@data-maxx.net">support@data-maxx.net</a>) or from your IT department.